



InnoPort Membership & Booking System

InnoPeers Registration



Attention

For anyone applying for InnoPeers, please note that...

- You have Innovation/Entrepreneurship experience.
- Endorsement from Affiliated Units is required
- The approval procedure will take 1-2 working days. Please be patient.

Innovation/Entrepreneurship experience

- EPIN Student
- Pre-incubation Programme Team
- HKSEC Team
- Competition candidate
- Founder/Staff of Start-up
- Investor

Affiliated Units

- Venture Acceleration Team (PI & TSSSU), ORKTS
- Social Innovation Team (KPF, S-KPF & HKSEC), ORKTS
- EPIN Minor Programme
- I-CARE Centre for Whole-person Development (I-CARE)
- Centre for Entrepreneurship (CfE)
- CUHK Alumni Affairs Office (AAO)
- Office for Greater Bay Area Developments (GBAO)
- Centre for Innovation and Technology (CINTEC)

WHAT WE OFFER



InnoPeers+



InnoPeers



InnoBuddies

ORKTS & InnoPort Newsletter	✓	✓	✓
Co-Working Space (UGB) Access	✓	✓	✓
Co-Working Space (1B, 2A) Access	✓	✓	-
Lockers	✓	✓	-
Fixed Desk	✓	-	-
Others	<ul style="list-style-type: none"> Event Venue Reservation: (Innovation & Entrepreneurship related) Printing Service 	<ul style="list-style-type: none"> Event Venue Reservation: Required Endorsement from relevant teams HKD \$160 per session (2 hours) Meeting Room 	
Application	By invitation	By application	

List of InnoPeers+



Subscribe to InnoPeers
(required endorsement)



Subscribe to InnoBuddies



Account Setup

1

- Visit InnoPort Website (<https://innoport.cuhk.edu.hk/>)
- Enter the subpage “InnoBuddies & InnoPeers” under Community.

The screenshot displays the InnoPort website interface. At the top, there are logos for the Office of Research and Knowledge Transfer Services and InnoPort, followed by a navigation menu with options: ABOUT, CUBIC ZINE, COMMUNITY, PROGRAMME, OPPORTUNITIES, NEWS, INNO330, and CONTACT. Social media icons for Facebook, Instagram, and LinkedIn are also present. The 'COMMUNITY' menu item is highlighted, and a sub-menu is open showing 'INNOBUDDIES & INNOPEERS'. Below this, a large banner reads 'EMBRACE YOUR YOUTH SEIZE THE MOMENT' and 'JOIN OUR ENTREPRENEURSHIP SUPPORT WEEK for your BRIGHTER CAREER'. The banner includes a QR code for more details, a date of '17 - 21 April 2023', a time of '11:30 am - 4:00 pm', and a venue of 'Cultural Ground (coffee corner)'. A call to action says 'Come and Get the souvenirs!'. At the bottom of the banner, there are logos for 'Supporting Partners & Student Startup Teams' and 'Student Startup Teams' including 'READILY DeFiner'. A blue 'JOIN US!' button is located at the bottom left of the banner area.

Account Setup

2

- Scroll down and Click "Apply for InnoPeers" to enter InnoPort membership system.

The screenshot shows the InnoPort website with a navigation bar at the top containing links for ABOUT, CUBIC ZINE, COMMUNITY, PROGRAMME, OPPORTUNITIES, NEWS, INNO330, and CONTACT. Social media icons for Facebook, Instagram, and LinkedIn are also present. The main content area features a banner for 'INNOBUDDIES & INNOPEERS' with cartoon characters. Below this is a section for '- INNOBUDDIES - @InnoPort CUHK' with a '+ DREAMERS' and '+ DOERS' theme. A navigation bar at the bottom of this section includes 'Birth', 'Sign up InnoBuddies', and 'Visit InnoPort'. The central part of the page is a 'WHAT WE OFFER' table comparing three membership levels: InnoPeers+, InnoPeers, and InnoBuddies. Below the table are QR codes for 'List of InnoPeers+', 'Subscribe to InnoPeers+', and 'Subscribe to InnoBuddies'. At the bottom, there are three buttons: 'Apply for InnoBuddies', 'Apply for InnoPeers (required endorsement)', and 'InnoPeers+ by invitation'. A red arrow points from the 'Apply for InnoPeers' button to the 'Apply for InnoPeers' button in the table.

WHAT WE OFFER	InnoPeers+	InnoPeers	InnoBuddies
ORKTS & InnoPort Newsletter	✓	✓	✓
Co-Working Space (UGB) Access	✓	✓	✓
Co-Working Space (1B, 2A) Access	✓	✓	✓
Lockers	✓	✓	✓
Fixed Desk	✓	✓	✓
Others	<ul style="list-style-type: none"> Event Venue Reservation Event Endorsement Printing Service 	<ul style="list-style-type: none"> Reserved Endorsement from selected teams 100-150 sqm event space Meeting Room 	
Application	By invitation	By application	By application

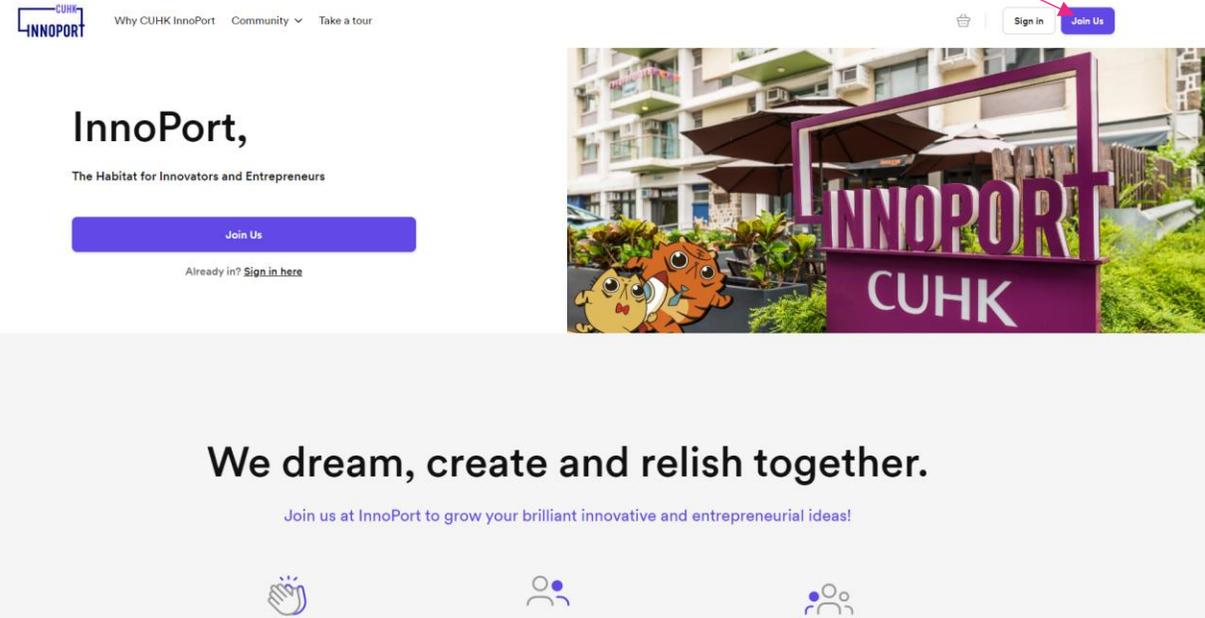
At InnoPort, we are committed to providing a supportive and collaborative environment for all of our members. We believe that innovation and entrepreneurship can flourish when people come together and share their ideas and expertise. Whether you are an InnoBuddy or an InnoPeer, we look forward to welcoming you to our community and helping you to achieve your goals.

FOR THOSE WHO ARE CURRENTLY INNOPEERS...
 ✓ UPGRADE TO INNOPEERS+ (REQUIRED ENDORSEMENT)

Account Setup

3

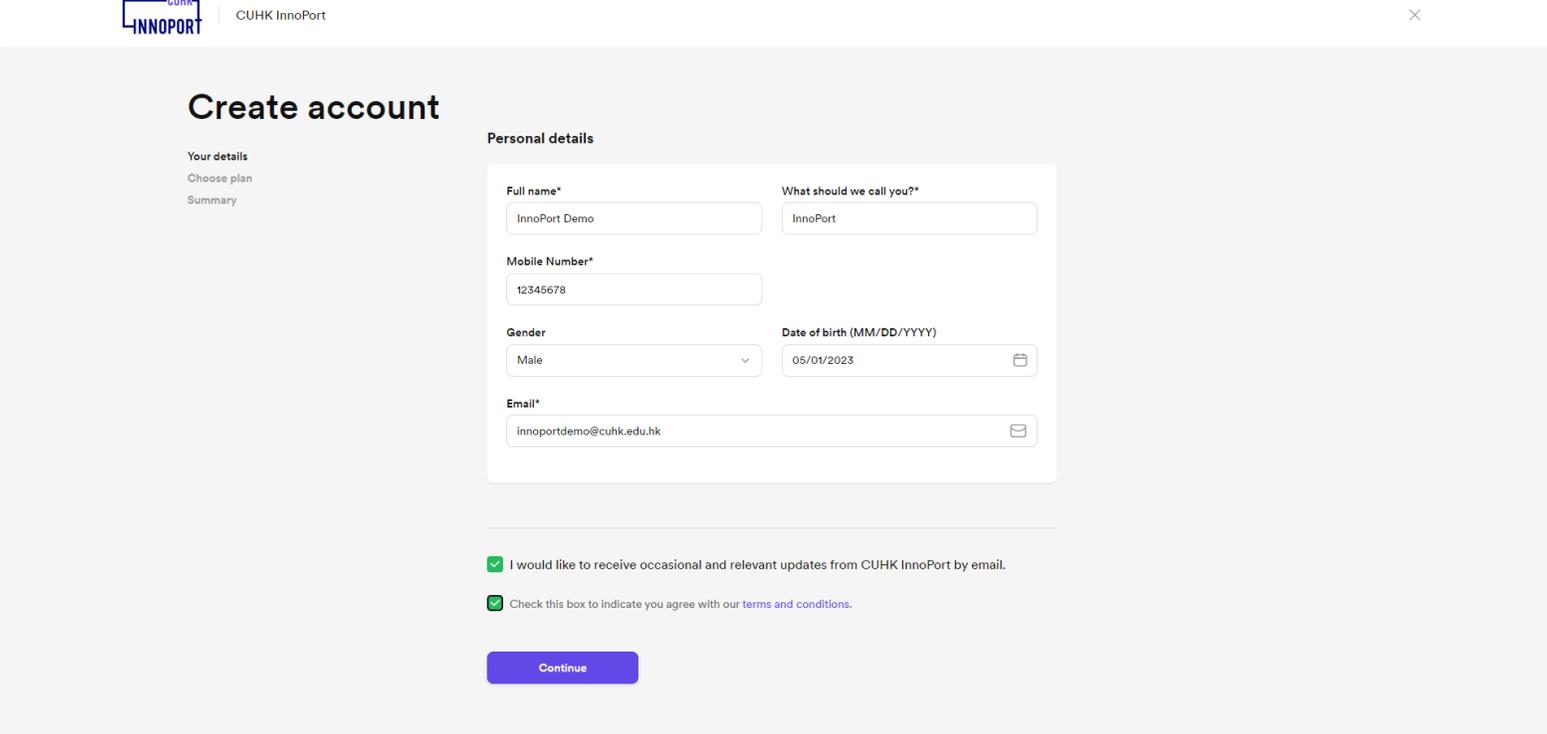
- After entering the system, click “Join Us” to create a new account and continue the InnoPeers Registration procedure.



Account Setup

4

- Fill in your personal details
- (Please make sure your **email address** is correct!)
- Click “Continue”.



The screenshot shows the 'Create account' page for CUHK InnoPort. The page has a light gray background and a white form area. At the top left, the CUHK InnoPort logo is visible. The main heading is 'Create account'. Below it, there are three tabs: 'Your details' (selected), 'Choose plan', and 'Summary'. The 'Personal details' section contains several input fields: 'Full name*' with the value 'InnoPort Demo', 'What should we call you*' with 'InnoPort', 'Mobile Number*' with '12345678', 'Gender' with a dropdown menu showing 'Male', 'Date of birth (MM/DD/YYYY)' with '05/01/2023', and 'Email*' with 'innoportdemo@cuhk.edu.hk'. Below the form, there are two checked checkboxes: 'I would like to receive occasional and relevant updates from CUHK InnoPort by email.' and 'Check this box to indicate you agree with our terms and conditions.'. At the bottom, there is a blue 'Continue' button.

Account Setup

5

- Join our FREE membership plan (please keep the start date unchanged).
- InnoPeers:
Suitable for those who have innovation and entrepreneurship experience (e.g., start-up, pre-incubation programme, competition candidate)

The screenshot displays the 'Create account' interface for CUHK InnoPort. It features a navigation menu on the left with options for 'Your details', 'Choose plan', and 'Summary'. The 'Choose plan' section is active, showing two membership options under the heading 'All plans' and 'Memberships'.

Plan Name	Price	Frequency	Key Features/Requirements
InnoBuddies	HK\$0.00	every 1 month	Enjoy FREE Membership! You will receive Innovative & Entrepreneurial information.
InnoPeers	HK\$0.00	every 1 month	**required endorsement** Students/Alumni/Professors/Partners who have rich experience in innovation ...

Both plans include a 'Choose a start date' field with the date '05/09/2023' and a 'Join' button. A red arrow points to the 'Join' button for the InnoPeers plan.

Account Setup

6

- Your account is created. Please note that your account is **SUSPENDED** due to the approval procedure.
- An email will be sent to your mail box.
- Please fill in the "InnoPeers Registration Form".

Please check your mailbox and validate your request by answering a few questions

[Access your account](#)

Heads up! Your account is not active, you will not have access to some sections.

Settings

My Account

- Photo and cover
- Personal details
- Professional profile
- Social networks
- Password
- Notifications
- Language
- Plans and benefits
- Billing
- Purchases
- Metrics
- Integrations
- Bookings
- My events
- My files

Your Photo

File smaller than 10MB and at least 400px by 400px.

[Choose File](#) No file chosen

This image will be shown in the members directory and your profile page if you choose to share it with other members. It will also help us recognize you! File smaller than 10MB and at least 400px by 400px.

[Remove my photo](#)

Profile page cover

File smaller than 10MB and at least 1200px by 300px.

[Choose File](#) No file chosen

This image will be shown as background banner in your profile page if you choose to share it with other members.

[Remove profile page cover](#)

[Save changes](#) [View my profile](#)

Please fill in InnoPeers Registration Form to validate your membership

 **no-reply@innoport.link**
to me, innoport, client.cuhkinnoport ▾

Dear Applicant,

Please fill in the following form for us to validate your membership.

[InnoPeers Registration Form](#)

If you have further enquiry, please contact innoport@cuhk.edu.hk

CUHK InnoPort Team

Account Setup

7

- After your submission, please wait patiently for the approval procedure.
- It usually takes 1-2 working days to process.

InnoPeers Registration Form

For new InnoPeers (required approval)

Full name* Email*

Mobile Phone No.

CU Link Card No.

Identity

For others, please specify or type "NA" if none

(your identity)

Faculties (If you are CU student/staff/alumni)

Please choose none if you are not CU student/staff/alumni.

Other Units (If you are not CU student/staff)

Affiliated Unit

Please choose the Affiliated Unit for your endorsement to be InnoPeers

How often do you visit InnoPort?

Do you have any innovative & entrepreneurial (I&E) experience? (You can select more than one choice)

Which of the following innovative & entrepreneurial (I&E) events are you interested in? (You can select more than one choice)

Do you require a locker?

Subject to the availability. A deposit of HKD100 is requested.

Do you require a Guest Card?

Will be issued only if you have no CU Link Card. A deposit of HKD100 will be requested.

Please feel free to write down your questions/opinions below (please type NA if none):

Please provide a response for Please feel free to write down your questions/opinions below (please type NA if none):

[Submit responses](#)

Account Setup

8

- Upon approval, your account will be **unsuspended!**
- A confirmation email will be sent to you. You may find the login information in it.
- You have successfully become an InnoPeer!

InnoPeers Confirmation > Welcome to CUHK InnoPort! 

InnoPort <innoport@cuhk.edu.hk>
to me ▾

Welcome to CUHK InnoPort

Hi Kenny,

This message is to let you know that your new user account at CUHK InnoPort is ready to be used.

You can access your new account using the following details:

Website: <https://innoport.link/>

Username: kennysiu@cuhk.edu.hk

Password: Innoport1234!

Once you have successfully logged in, please change your password to one you can remember.

You can also access your account, make bookings and join the community at CUHK InnoPort using the **Passport App** by clicking on the links below.



The InnoPort Team, CUHK