



# InnoPort Membership & Booking System

InnoBuddies Registration

# WHAT WE OFFER



**InnoPeers+**



**InnoPeers**



**InnoBuddies**

<b>ORKTS &amp; InnoPort Newsletter</b>	✓	✓	✓
<b>Co-Working Space (UGB) Access</b>	✓	✓	✓
<b>Co-Working Space (1B, 2A) Access</b>	✓	✓	-
<b>Lockers</b>	✓	✓	-
<b>Fixed Desk</b>	✓	-	-
<b>Others</b>	<ul style="list-style-type: none"> <li>• Event Venue Reservation: Required Endorsement from relevant teams (Innovation &amp; Entrepreneurship related) HKD \$160 per session (2 hours)</li> <li>• Printing Service</li> <li>• Meeting Room</li> </ul>		
<b>Application</b>	By invitation	By application	

**List of InnoPeers+**



**Subscribe to InnoPeers**  
(required endorsement)



**Subscribe to InnoBuddies**



WE DREAM, CREATE AND RELISH TOGETHER.

# Account Setup

## 1

- Visit InnoPort Website (<https://innoport.cuhk.edu.hk/>)
- Enter the subpage "InnoBuddies & InnoPeers" under Community.

The screenshot displays the InnoPort website interface. At the top, there are logos for the Office of Research and Knowledge Transfer Services and CUHK INNOPORT, followed by navigation links: ABOUT, CUBIC ZINE, COMMUNITY, PROGRAMME, OPPORTUNITIES, NEWS, INNO330, and CONTACT. Social media icons for Facebook, Instagram, and LinkedIn are also present. The 'COMMUNITY' menu is active, showing a subpage titled 'INNOBUDDIES & INNOPEERS'. The main content area features a large banner with the text 'INNOPORT IS... THE HABITAT FOR CUHK INNOVATORS AND ENTREPRENEURS' and a 'JOIN US!' button. To the right, there is a promotional banner for 'EMBRACE YOUR YOUTH SEIZE THE MOMENT' for 'ENTREPRENEURSHIP SUPPORT WEEK' for a 'BRIGHTER CAREER'. This banner includes the dates '17 - 21 April 2023', the time '11:30 am - 4:00 pm', and the venue 'Cultural Ground (coffee corner)'. It also features a QR code for more details, a list of activities (Funding Opportunities, Competition, Education), and logos for supporting partners and student startup teams.

# Account Setup

## 2

- Scroll down and Click "Apply for InnoBuddies" to enter InnoPort membership system.

INNOBUDDIES & INNOPEERS

INNOBUDDIES & INNOPEERS

- INNOBUDDIES -  
@InnoPort CUHK

Birth Sign up InnoBuddies Visit InnoPort

WHAT WE OFFER	InnoPeers+	InnoPeers	InnoBuddies
ORKTS & InnoPort Newsletter	✓	✓	✓
Co-Working Space (UGB) Access	✓	✓	✓
Co-Working Space (1B, 2A) Access	✓	✓	✓
Lockers	✓	✓	✓
Fixed Desk	✓	✓	✓
Others	<ul style="list-style-type: none"> <li>Event Venue Reservation</li> <li>Printing Service</li> </ul>	<ul style="list-style-type: none"> <li>Reserved Endorsement from selected InnoPeers</li> <li>Meeting Room</li> </ul>	
Application	By invitation	By application	By application

WE DREAM, CREATE AND RELISH TOGETHER.

Apply for InnoBuddies

Apply for InnoPeers

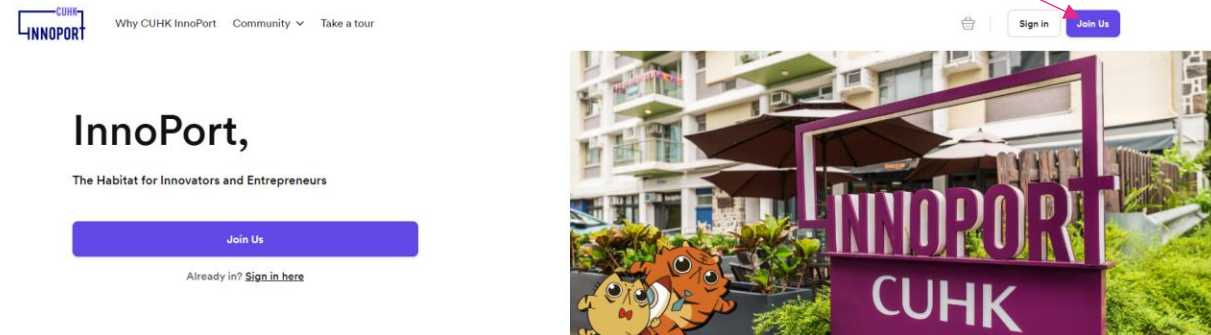
InnoPeers+ by invitation

FOR THOSE WHO ARE CURRENTLY INNOPEERS...  
 ✓ UPGRADE TO INNOPEERS+ (REQUIRED ENDORSEMENT)

# Account Setup

## 3

- After entering the system, click “Join Us” to create a new account and continue the InnoBuddies Registration procedure.



**We dream, create and relish together.**

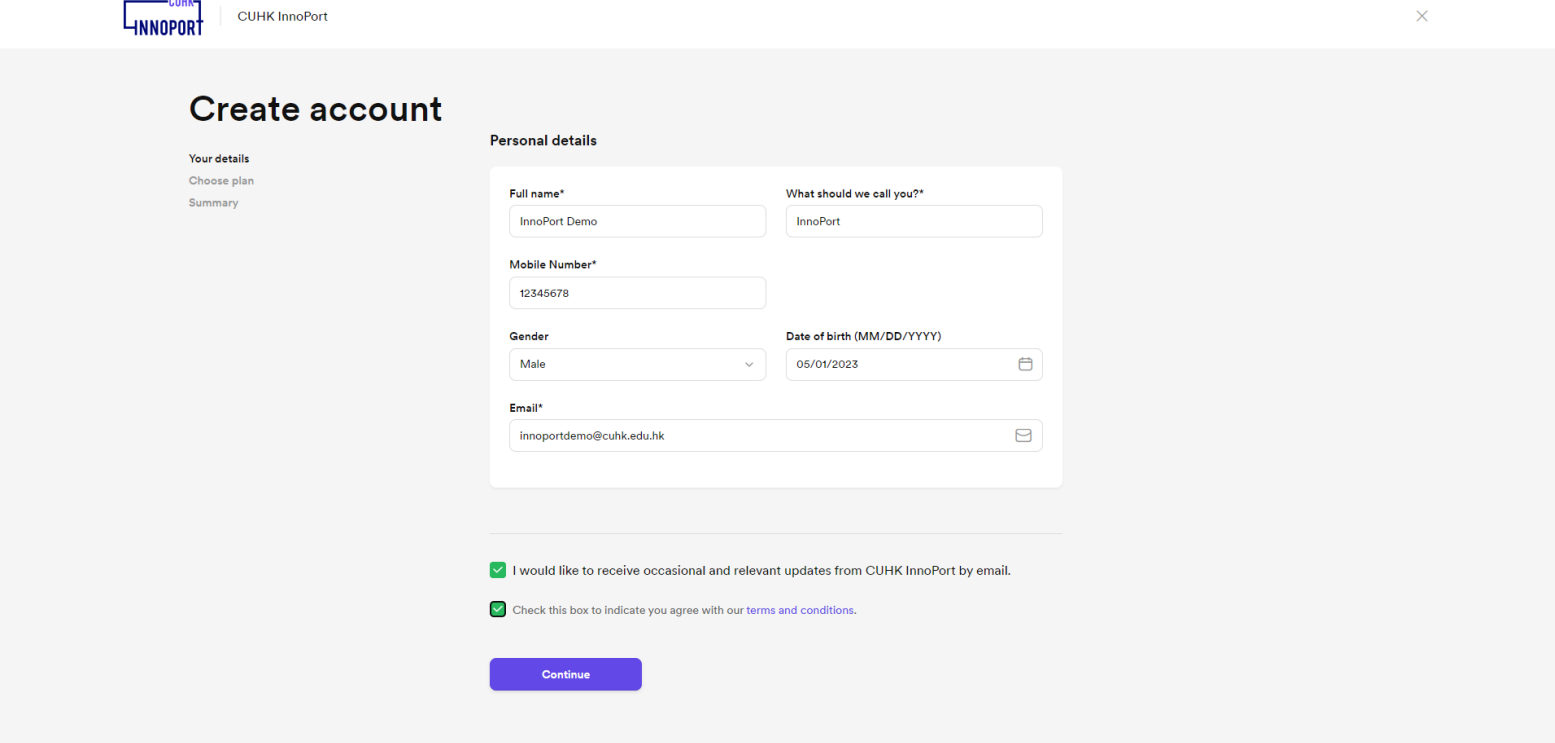
Join us at InnoPort to grow your brilliant innovative and entrepreneurial ideas!



# Account Setup

## 4

- Fill in your personal details
- (Please make sure your **email address** is correct!)
- Click “Continue”.



The screenshot shows the 'Create account' page for CUHK InnoPort. The page has a header with the CUHK InnoPort logo and a close button. The main content is a form titled 'Create account' with a sidebar on the left containing 'Your details', 'Choose plan', and 'Summary'. The 'Personal details' section includes fields for 'Full name\*' (InnoPort Demo), 'What should we call you?' (InnoPort), 'Mobile Number\*' (12345678), 'Gender' (Male), 'Date of birth (MM/DD/YYYY)' (05/01/2023), and 'Email\*' (innoportdemo@cuhk.edu.hk). Below the form are two checked checkboxes: 'I would like to receive occasional and relevant updates from CUHK InnoPort by email.' and 'Check this box to indicate you agree with our terms and conditions.' A blue 'Continue' button is at the bottom.

CUHK INNOPORT | CUHK InnoPort

### Create account

Your details  
Choose plan  
Summary

Personal details

Full name\*  
InnoPort Demo

What should we call you?\*  
InnoPort

Mobile Number\*  
12345678

Gender  
Male

Date of birth (MM/DD/YYYY)  
05/01/2023

Email\*  
innoportdemo@cuhk.edu.hk

I would like to receive occasional and relevant updates from CUHK InnoPort by email.

Check this box to indicate you agree with our [terms and conditions](#).

Continue

# Account Setup

## 5

- Join our FREE membership plan (please keep the start date unchanged).
- InnoBuddies:  
Suitable for those who have ideas about innovation and entrepreneurship but have no experience

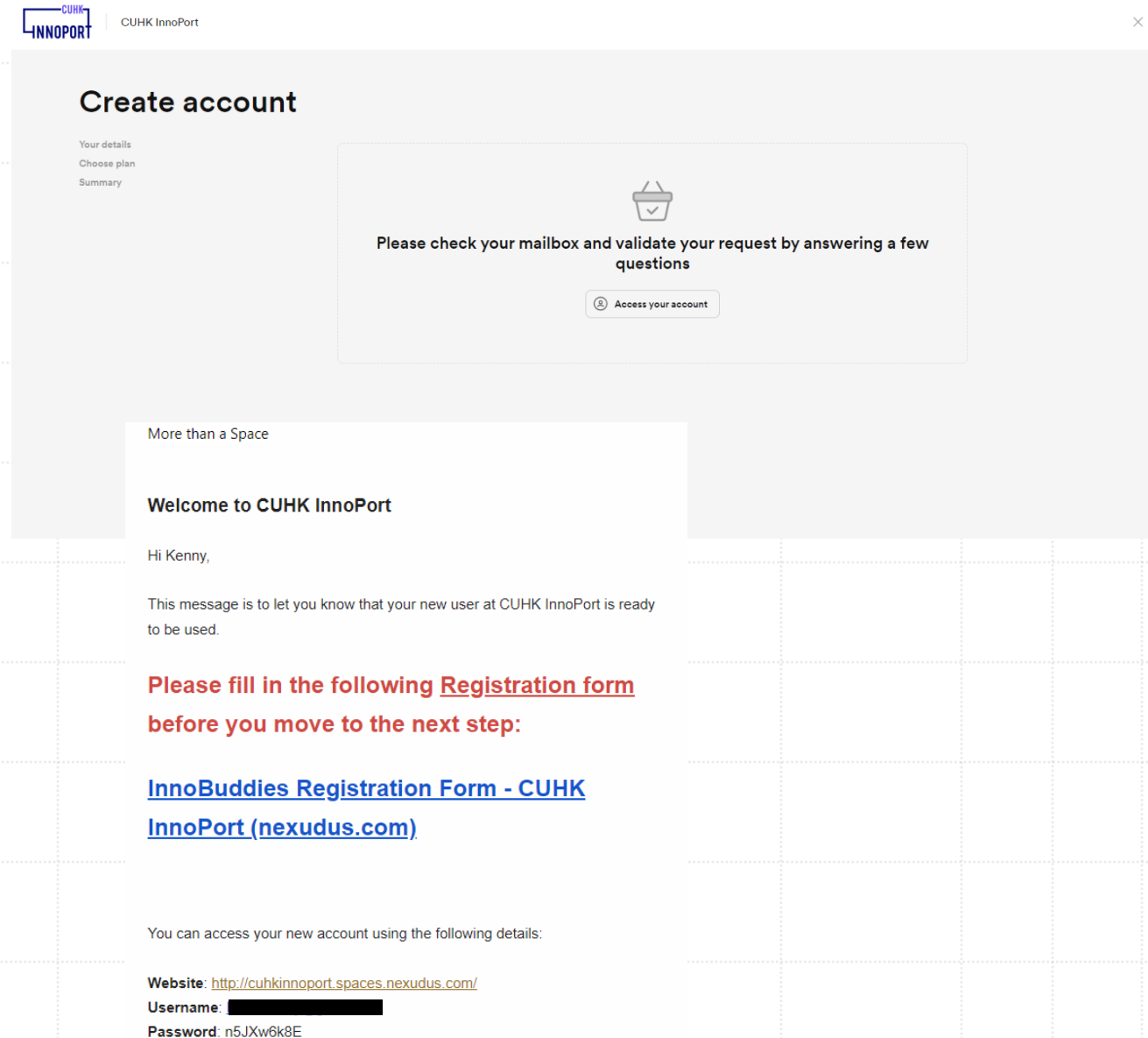
The screenshot displays the 'Create account' interface for CUHK InnoPort. At the top left, the CUHK InnoPort logo is visible. The page title is 'Create account'. Below the title, there are three tabs: 'Your details', 'Choose plan', and 'Summary', with 'Choose plan' being the active tab. A 'Memberships' button is located above the plan cards. Two membership plans are shown:

- InnoBuddies:** Priced at HK\$0.00 every 1 month. It includes 'Enjoy FREE Membership!' and 'You will receive Innovative & Entrepreneurial Information'. A 'Read more' link is present. The start date is set to 05/05/2023. A red arrow points to the 'Join' button.
- InnoPeers:** Priced at HK\$0.00 every 1 month. It is for 'Endorsed Students/Alumni/Professors/Partners'. The start date is also set to 05/05/2023.

# Account Setup

## 6

- Your account is successfully created!
- A confirmation email will be sent to your email.
  - Please fill in the InnoBuddies Registration Form.
  - You may also find the password in this email.  
*(you must change your password upon the first login)*



The image shows a screenshot of the CUHK InnoPort account creation process. The top part is a web interface titled "Create account" with a progress indicator showing "Your details", "Choose plan", and "Summary". A central message box with a shopping cart icon says "Please check your mailbox and validate your request by answering a few questions" and includes a button labeled "Access your account". Below this is a preview of an email notification. The email header says "More than a Space" and "Welcome to CUHK InnoPort". The body of the email says "Hi Kenny," and "This message is to let you know that your new user at CUHK InnoPort is ready to be used." It then provides a link: "Please fill in the following **Registration form** before you move to the next step:" followed by the link "InnoBuddies Registration Form - CUHK InnoPort (nexodus.com)". At the bottom, it provides account access details: "You can access your new account using the following details:" followed by "Website: [http://cuhkinnoport.spaces.nexodus.com/](\"http://cuhkinnoport.spaces.nexodus.com/\")", "Username: [REDACTED]", and "Password: n5JXw6k8E".